

# **Initial Grant Application Guidelines 2021**



## Introduction

**Impact100 WA** is a collective giving group providing high-impact grants to local, Western Australian not-for-profit (NFP) organisations. Since 2012 we have granted \$1,745,000 to 36 different organisations to run transformational initiatives. We are a sub-fund of the **Australian Communities Foundation**.

Our grant strategy includes making AT LEAST ONE **Primary Grant** of \$100,000 each year. Since 2015, donated funds have allowed us to make TWO Primary Grants as well as award smaller Runner Up grants each year.

Competitive applicants will demonstrate the potential for high impact with a Primary Grant.

# **Key Objectives**

In 2021, Impact100 WA invites applications for initiatives that aim to meet the following objectives:

- Make a significant and measurable difference to an under-served cause or population in WA.
- Address a specific need, for a specific duration and achieve specific measurable outcomes.

### **Priority** will be given to:

- Initiatives that deliver more widespread outcomes.
- Lesser-known, smaller, WA-based NFP organisations.

### **Focus Areas**

Applications are invited for any one of the following focus areas:

- Arts & Culture Initiatives that cultivate, develop, and enhance the cultural and artistic climate in WA.
- Education Initiatives that provide learning opportunities or improve access to education for children and/or adults in WA.
- **Environment** Initiatives that restore, preserve, revitalise or enhance the natural or recreational environment of WA.
- **Health & Wellness** Initiatives that positively impact the mental and/or physical wellbeing of people in WA.
- **Family & Community** Initiatives that strengthen and enhance the lives of children, families and communities in WA.

### Eligibility

Impact100 WA has developed criteria and guidelines in conjunction with Australian Communities Foundation and will only consider applications which meet ALL of the following:

- Initiative aligns with at least one of our focus areas (see above).
- Organisation has been operating for at least 36 months.
- Organisation has Tax Concession Charity status from the Australian Taxation Office (ATO).
- Organisation has **Deductible Gift Recipient (Item 1) status** from the ATO.
- Organisation has an annual operating budget of under \$5 million and over \$100,000. (Applications
  from organisations with an operating budget outside this range may be accepted at the discretion of
  the Impact100 WA Committee).

### Further,

- Proposed initiatives must utilise the full amount of the Primary Grant (\$100,000).
- Initiatives must be completed **within 24 months**, and there must be significant progress to report after 12 months.
- Applications will be accepted from all States and Territories of Australia for initiatives conducted within WA and **benefitting Western Australians**.



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- Applications will NOT be accepted from religious organisations where the grant is intended for the
  principal benefit of the organisation's own members or adherents, or where the grant is intended
  for inherently religious activities.
- Impact100 WA prefer to be a primary funding partner for the initiative.

## **Expenditure**

We will not fund the following expenditure:

- General operating expenses (except for operating and administration costs related to your initiative).
- Salaries that are not related to your initiative.
- Debt reduction or operational deficits.
- Fundraising activities or events.
- Legal expenses.
- General construction, capital expenditure or renovations (that are unrelated to your initiative).
- Travel outside Australia.
- Initiatives that should be funded by the Government or other relevant bodies.

### **Additional Guidelines**

- An organisation may submit only ONE application each year.
- Organisations applying in 2021 may not have previously been awarded an Impact100 WA Primary Grant of \$100,000 in either 2017 or since that year.
- Impact100 WA calls for and reviews all applications, and makes recommendations for grants to be approved by Australian Communities Foundation as Trustee.
- You will be advised by mid-late June whether or not your application has been shortlisted by Impact100 WA donors, after they have reviewed all initial grant applications.
- We will not necessarily give reasons if your initial grant application was not successful.
- If your application is shortlisted in the initial review, you will be invited to complete a more detailed, full grant application and host a site visit for a small delegation of our donors.
- If you are one of the finalists selected after full grant applications have been reviewed and site visits conducted, you will be required to give a 5-minute presentation at our annual Grant Awards Dinner on Tuesday 26<sup>th</sup> October 2021, when our donors will vote for their preferred recipient(s) of the Primary Grant(s).
- If you receive a Primary Grant, a representative from your organisation will be required to talk about the impact the grant has made at the Grant Awards Dinner the following year.

NB. Our guidelines continue to evolve and Impact100 WA reserves the right to change its criteria without notice at any time.

### **Initial Application**

Applications should be made using the **Initial Grant Application Form** provided.

Please complete the entire form to be the best of your ability. Do not change the order or layout of the form.

Any queries about making an application can be addressed to grants@impact100wa.org.au

You must also provide the following attachments:

- **High-level Budget** for your initiative (using the budget template provided)
- Copy of your latest AGM minutes
- Your most recent published annual report
- Audited/reviewed financial statements for the last 2 years (i.e., showing results for last 3 years)



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Send your completed grant application form and attachments via email to <a href="mailto:grants@impact100wa.org.au">grants@impact100wa.org.au</a> by to arrive no later than 12 pm on Friday 28<sup>th</sup> May 2021.

# **Key Dates**

Key dates for 2021 are as follows:

Date	Time	Milestone
17 Mar		Applications open
7 Apr	10am	Workshop for potential applicants in Perth CBD (email us for more details)
28 May	12 pm	Deadline to submit initial grant applications
Late Jun		All applicants advised whether they have made the shortlist. Those successful are invited to complete our full grant application
23 Jul	12 pm	Deadline for shortlisted applicants to complete full grant application
Aug/Sep		Site visits to shortlisted applicants
Late Sep		Shortlisted applicants advised whether they are one of the finalists
Oct		Pitch training for finalists who are required to prepare a 5-minute presentation to be delivered at our Grant Awards Dinner
26 Oct	Evening	Annual Grant Awards Dinner where finalists make presentations and donors vote to decide Primary Grant recipient(s)
Nov onwards		Grants awarded to winners and runners up according to their budget schedules

Any further queries can be addressed to <a href="mailto:grants@impact100wa.org.au">grants@impact100wa.org.au</a>